



## **CHAWTON PARK SURGERY**

### **PATIENT PARTICIPATION GROUP**

#### **MINUTES OF THE MEETING OF 12<sup>TH</sup> SEPTEMBER 2002 AT 6PM**

##### **1. Welcome and Apologies**

Present: Alan Matthews – in the Chair until item 4, Ian Saunders – joined meeting at item 4, Susan, Charles, Sandie, Cathy, Pam, Nicky Wornell, Fiona, Jane.

Apologies: Barbara, Patricia, Jacqui, Anthony, Karen Smith, Allison, Dr Alex Goodman.

##### **2. Minutes of Meeting on 9<sup>th</sup> August 2022**

The minutes were agreed as correct following the correction of a misspelt name.

##### **3. Matters Arising**

None.

##### **4. Practice Update – Nicky Wornell**

A new GP – Dr Catherine Standing is starting on Monday 14<sup>th</sup> November 2022 and will be working three days per week.

Dr Hannah O’Riordan is returning in December after maternity leave.

It is anticipated that the admin support team will be fully staffed from later this week.

NW is awaiting details regarding 0.5 Physiotherapy hours.

Flu vaccination clinics – Saturday 1<sup>st</sup> October; Saturday 29<sup>th</sup> October; Saturday 12<sup>th</sup> November – all 8am-2pm. These clinics are drive thro’, using the lower part of the car park and volunteers are required to assist with marshalling duties. (If children are in the car, they are asked to park so as to administer the childrens’ vaccine appropriately). The flu vaccines are being supplied more readily this year and there will be 3,500 to administer in total. There will be one clinician and one admin involved along with staff inputting to the computer system.

Covid vaccinations are currently limited to over 80s only as well as those residents in care homes. Nationally, those over 75 can book a vaccination if they are three months (91 Days) clear from their previous booster. Concern was expressed regarding the Festival Place location – it is a 10 minute walk from the drop off point, also the anticipated arrangement for free car parking has not been put in place.

It is hoped that, over time, vaccines will be available more locally.

Chawton Park Pharmacy – discussions are in place via the practice’s solicitors to ensure a continued presence at the surgery. **NW to draft something for SS to put on Facebook page.**

The practice will be closed on 19<sup>th</sup> September 2022 (the Bank Holiday for HM the Queen’s funeral).

All other practices are doing the same.

CIL (Community Infrastructure Levy) funding – EHDC have visited the practice to agree the planned internal changes. Further funding will be applied for next year to facilitate the larger extension.

## **8. On-going Communications Issues and Up-date from the Comms Group**

The Comms group had not met since the last meeting so did not have a formal update. Discussion regarding number of patients registered to receive texts and emails – **NW to provide numbers.**

‘A Day in the Life of...’ – **IS to circulate for comments and IS/SS to liaise regarding amendments.**

Need to look at future articles involving other staff member.

Patient newsletter – **NW to send information to Comms Group for feedback.**

NG /KS to meet with the Comms group to take forward various issues – **Comms Group to suggest dates. (Wednesdays or Thursdays)**

PPG Facebook page – discussion around the need to ensure there was clarity around the specific messages from CWP in amongst other general information.

Discussion around the need for a CPS practice page – **NW to discuss with Partners and advise.**

IS mentioned the potential use of Survey Monkey – **Comms Group to investigate costs.**

## **9. Forthcoming AGM**

This will take place at 6.30pm on 12<sup>th</sup> October 2022. It was noted that it was unlikely that any patients would attend going by previous years.

There are two potential new members of the PPG. This provoked a discussion around the actual purpose of PPGs and what we should be doing. It was agreed that it would be helpful to look at some short clear statements around this at the AGM.

### **FUTURE MEETINGS:**

6.30pm, Wednesday 12<sup>th</sup> October 2022 at Chawton Park Surgery – Annual General Meeting.  
6pm, Monday 21<sup>st</sup> November 2022 at Chawton Park Surgery.