



CHAWTON PARK SURGERY

PATIENT PARTICIPATION GROUP

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 12TH OCTOBER 2022

1. Welcome and Apologies

Present: Ian Saunders, Alan Matthews, Anthony, Allison, Jacqui, Patrica, Charles, Nicky Wornell, Fiona, Jane.

Also present: Roy, previous Treasurer to present his report.

Apologies: Cathy, Sandie, Pam, Barbara, Susan, Karen Smith, Dr Alex Goodman.

2. Minutes of the last Annual General Meeting held via Teams on 3rd September 2021

These minutes were agreed as an accurate record of the meeting.

3. Chair's Report

IS gave an overview of his report. Key areas to be taken forward at the next PPG meeting are: Action Plan and Priorities for the coming year; issues around the functioning of Alton Community Hospital; communications with patients and the profile of the PPG.

The Chair's report was accepted by those attending.

4. Treasurer's Report

Roy Ford, the previous PPG Treasurer who resigned at the previous AGM, kindly attended to give his report. There had been a delay in handing over to the new Treasurer, Barbara West, due to Barclays Bank taking a longer than anticipated time to sort out the account and its signatories.

There is a total amount of £1,153.04 in the PPG account as at 1st June 2022. Of this, £1,142.21 was earmarked for the annual printing of the Alton Directory. It was noted by those present that this directory had not been printed since 2019 and was now available online. This had been discussed at a previous PPG meeting - the Practice and the Partners had agreed that the sum of £1,142.21 could now be included within the PPG budget on the understanding that it would be used for the benefit of patients of Chawton Park Surgery.

The Treasurer's report was accepted by those present and RF was thanked for attending.

5.Election of Committee

The existing committee were happy to remain. It was agreed that there were enough committee members at this time.

6.Election of Officers

Chair – Ian Saunders	Proposed: CK	Seconded: AM	Unanimous
Vice-Chair – Alan Matthews	Proposed: IS	Seconded: CK	Unanimous
Treasurer – Barbara W	Proposed: PS	Seconded: AS	Unanimous
Joint Secretaries – Cathy S and Jane W	Proposed IS	Seconded: PS	Unanimous

7.Questions from those present

None

The meeting concluded and was followed by a short meeting of the PPG committee for which separate minutes are available.